

**FACILITY USE APPLICATION
CROSSINGS COMMUNITY DEVELOPMENT DISTRICT**

Facility: Meeting Room (\$250 Fee)

Refundable Damage Deposit: \$250 (check made out to the Crossings Community Development District).

Name of Applicant: _____

Street Address: _____

Home Phone: _____ Cell Phone: _____

Email: _____ Intended Use: _____

Estimated Attendance: _____ Date of Event: _____ Time (4-hour max): _____ *(Includes set-up and clean-up time)*

I agree to indemnify and hold harmless the Crossings Community Development District (the "District") and its Supervisors, officers, directors, consultants and staff from any and all liability, claims, actions, suits, or demands by any person, corporation, or other entity, for liability, claims, actions, suits, or demands by any person, corporation, or other entity for injuries, death, property damage of any nature arising out of or in connection with the use of the Amenity Facilities or surrounding areas. Nothing herein shall constitute or be construed as a waiver of the Districts' sovereign immunity granted pursuant to Section 768.28, Fla. Stat. or other law.

I have read, understand, and agree to abide by all policies and rules of the District governing the Amenity Facilities. Failure to adhere to the applicable policies and rules may result in the suspension or termination of any privileges to use the Amenity Facilities. I also understand that I am financially responsible for any damages caused by me, my family members, and my guests. If requested, I will obtain an event insurance policy naming the Crossings Community Development District and its agents, supervisors, officers, directors, employees, and staff as additional insured. Only the District's Patrons (as that term is defined in the District's Policies) may reserve a rental area, and the deposit for the reserved rental area must be made by the Patron who is making the reservation. That Patron must be present at the event for which the rental is made.

Signature of Applicant: _____

Date:

I have read and understand the following. Please initial by each line.

_____ The four (4) hour maximum time limit includes set-up and clean-up time. Please schedule accordingly. Exceeding 4 hours could result in the forfeiture of a portion of your deposit.

_____ The four (4) hour maximum time limit applies to all guests in attendance. Once the event is complete, all guests are expected to exit.

_____ There is a 48-hour cancellation policy. Failure to notify the District Manager of cancellation within 48 hours of the scheduled event could result in the forfeiture of a portion of your refundable damage deposit.

_____ A refundable damage deposit of \$250 is required for all rentals and must be paid via a separate check. The deposit check may be picked up only after the post-event checklist is completed, otherwise it will be shredded within seventy-two (72) hours.

_____ Additional fees may be assessed if the clean-up is incomplete, there is damage that exceeds the deposit, or if the event is not kept within the identified times.

____ Maximum capacities are as follows: Meeting Room – 20 (or as otherwise determined by the Fire Marshall).

____ No admission fees whatsoever shall be collected for an event at the District's Amenity Facilities unless such fee is first approved by the District.

____ Alcohol beverages are prohibited at any of the Amenity Facilities.

____ The District may require event liability insurance in the District's discretion and will require it when using outside vendors in conjunction with rental of the facilities, which must be pre-approved.

____ Patron hereby agrees and recognizes that all documents and information of any kind submitted to the District may be public records and subject to public records requests under Chapter 119, *Florida Statutes*.