

**MINUTES OF MEETING
CROSSINGS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Crossings Community Development District was held on Wednesday, **November 2, 2022** at 9:09 a.m. at the West Osceola Branch Library, 305 Campus Street, Celebration, Florida.

Present and constituting a quorum were:

Brian Walsh	Chairman
Milton Andrade	Vice Chairman
Jeff Shenefield	Assistant Secretary
Garret Parkinson	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Grace Kobitter	District Counsel, KE Law
Rey Malave	District Engineer, Dewberry

The following is a summary of the discussions and actions taken at the November 2, 2022 Crossings Community Development District's regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 9:09 a.m. Four Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public members present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the July 14, 2022
Board of Supervisors Meeting**

Ms. Burns presented the minutes of the July 14, 2022 meeting and asked if there were any corrections. The Board had no changes to the minutes.

November 2, 2022

Crossings CDD

On MOTION by Mr. Shenefield, seconded by Mr. Walsh, with all in favor, the Minutes of the July 14, 2022 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2023-01
Ratifying the Fiscal Year 2023 Meeting
Schedule**

Ms. Burns reviewed Resolution 2023-01 stating that when they met last, they were still working through some issues about lining everything up. She noted that they delegated authority to the Chair to work with staff to pick the meeting date, which they had now selected as the first Wednesday at 9:05 a.m.

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, Resolution 2023-01 Ratifying the Fiscal Year 2023 Meeting Schedule, was approved.

FIFTH ORDER OF BUSINESS

**Ratification of Interlocal Agreement with
Osceola County**

Ms. Burns reviewed the Interlocal Agreement with Osceola County. She noted that this was an Interlocal Agreement that they were requiring for all Districts.

On MOTION by Mr. Andrade, seconded by Mr. Walsh, with all in favor, the Interlocal Agreement with Osceola County, was ratified.

SIXTH ORDER OF BUSINESS

**Approval of Temporary Construction and
Access Easement Agreement with Clayton
Properties Group, Inc. – ADDED**

Ms. Burns noted that this item was listed as an approval, but they got a signed copy back from Mr. Walsh yesterday, so she would instead be asking the Board for ratification of a Temporary Construction and Access Easement Agreement with Clayton Properties Group, Inc. She explained that this would allow the District to construct improvements across property owned by Clayton Properties Group, Inc.

November 2, 2022

Crossings CDD

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the Temporary Construction and Access Easement Agreement with Clayton Properties Group, Inc., was ratified.

SEVENTH ORDER OF BUSINESS Appointment of Audit Committee

Ms. Burns asked the Board if they wished to appoint themselves as the audit committee.

On MOTION by Mr. Walsh, seconded by Mr. Andrade, with all in favor, Appointing the Board as the Audit Committee, was approved.

EIGHTH ORDER OF BUSINESS Staff Reports

A. Attorney

Ms. Kobitter had nothing further for the Board.

B. Engineer

Mr. Malave noted that he had nothing at this time unless there were any questions.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns presented the check register to the Board which was included in the agenda package and totaled \$1,719,057.56.

On MOTION by Mr. Walsh, seconded by Mr. Shenefield, with all in favor, the Check Register, was approved.

Mr. Malave noted that there was \$90,000 for construction.

ii. Balance Sheet and Income Statement

Ms. Burns stated that the financial statements were also included in the agenda package and were through September 30th. There is no action necessary from the Board.

iii. Ratification of Summary of Series 2022 Requisitions #1 to #18

Ms. Burns stated that this had already been approved and just needed to be ratified by the Board.

November 2, 2022

Crossings CDD

On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, the Summary of Series 2022 Requisitions #1 to #18, was ratified.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Shenefield, seconded by Mr. Andrade, with all in favor, the meeting was adjourned.

Jill Burns
Secretary/Assistant Secretary

Brian Walsh
Chairman/Vice Chairman