

**MINUTES OF MEETING  
CROSSINGS  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Crossings Community Development District was held on Wednesday, **November 2, 2022** at 9:13 a.m. at the West Osceola Branch Library, 305 Campus Street, Celebration, Florida.

Present for the Audit Committee were:

Brian Walsh	Chairman
Milton Andrade	Vice Chairman
Jeff Shenefield	Assistant Secretary
Garret Parkinson	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Grace Kobitter	District Counsel, KE Law

*The following is a summary of the discussions and actions taken at the November 2, 2022 Crossings Community Development District's Audit Committee Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Audit Services**

**A. Approval of Request for Proposals and Selection Criteria**

**B. Approval of Notice of Request for Proposals for Auditing Services**

**C. Public Announcement of Opportunity to Provide Auditing Services**

Ms. Burns noted that included in the agenda package was a form of RFP that has the due date of December 1<sup>st</sup>. She also noted the selection criteria is the standard evaluation criteria that they use on the audit services. She noted that if anyone had any questions, she would be happy to answer them.

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On MOTION by Mr. Andrade, seconded by Mr. Parkinson, with all in favor, Authorizing Staff to Issue the Request for Proposals for Auditing Services and Selection Criteria, was approved.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Andrade, seconded by Mr. Shenefield, with all in favor, the meeting was adjourned.

*Jill Burns*  
Secretary/Assistant Secretary

*Brian Walsh*  
Chairman/Vice Chairman