

**MINUTES OF MEETING  
CROSSINGS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Crossings Community Development District was held on Wednesday, **February 1, 2023** at 9:07 a.m. at the West Osceola Branch Library, 305 Campus Street, Celebration, Florida.

Present and constituting a quorum were:

Brian Walsh <i>by phone</i>	Chairman
Milton Andrade	Vice Chairman
Jeff Shenefield	Assistant Secretary
Garret Parkinson	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Grace Kobitter	District Counsel, KVV Law
Molly Banfield	District Engineer, Dewberry

*The following is a summary of the discussions and actions taken at the February 1, 2023 Crossings Community Development District's regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order at 9:09 a.m. Three Supervisors were in attendance at the meeting constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no members of the public members present.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the November 2, 2022 Board of Supervisors Meeting and Audit Committee Meeting**

Ms. Burns presented the minutes of the November 2, 2022 Board of Supervisors meeting and Audit Committee meeting and asked if there were any comments, corrections, or changes. The Board had no changes to the minutes.

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On MOTION by Mr. Shenefield, seconded by Mr. Andrade, with all in favor, the Minutes of the November 2, 2022 Board of Supervisors Meeting and Audit Committee Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Acceptance and Rankings of the Audit Committee and Authorizing Staff to Send Notice of Intent to Award**

Ms. Burns noted that the Audit Committee had met prior to the start of the Supervisor’s meeting, and that they had chosen DiBartolomeo to be ranked #1, followed by Grau & Associates at #2, and Carr, Riggs, & Ingram at #3. She asked for a motion to approve the rankings.

On MOTION by Mr. Andrade, seconded by Mr. Shenefield, with all in favor, the Rankings of the Audit Committee with DiBartolomeo, McBee, Hartley & Barnes Ranked #1 and Authorizing Staff to Send a Notice of Intent to Award, was approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Kobitter had nothing further for the Board.

**B. Engineer**

Ms. Banfield noted that he had nothing at this time unless there were any questions.

**C. District Manager’s Report**

**i. Approval of Check Register**

Ms. Burns presented the check register to the Board which was included in the agenda package and totaled \$3,432,700.48 for October 1<sup>st</sup> through December 30<sup>th</sup>, 2022.

On MOTION by Mr. Shenefield, seconded by Mr. Andrade, with all in favor, the Check Register, was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns stated that the financial statements were also included in the agenda package and were through December 31<sup>st</sup>. There is no action necessary from the Board.

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**iii. Ratification of Summary of Series 2022 Requisitions #19 to #20**

Ms. Burns stated that the requisitions had already been approved and funded and asked for a motion to ratify.

On MOTION by Mr. Andrade, seconded by Mr. Shenefield, with all in favor, the Summary of Series 2022 Requisitions #19 to #20, was ratified.

**SIXTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Supervisors Requests and Audience  
Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Shenefield, seconded by Mr. Parkinson, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

*Brian Walsh*

Chairman/Vice Chairman